

Tenant Request.

Maintenance & Repairs Form.

Talk Property Ltd

2/79 Town Centre, Turangi 3384

Office: 07 386 8643, Email: shelly@harcourtsturangi.co.nz, Website: www.harcourtsturangi.co.nz

It is a policy of Harcourts Turangi that all repairs or maintenance requests must be in writing and posted or emailed to our office as soon as possible. **In an emergency please call/text direct Shelly 02041874063.**

TENANT NAME:

PROPERTY ADDRESS:

**CONTACT HOME
PHONE:**

MOBILE:

WORK:

LOCATION OF PROBLEM:

NATURE OF PROBLEM:

If the repair relates to any of the following appliances please list the make and model

STOVE

WASHING MACHINE

OVEN

FRIDGE

COOKTOP

DRYER

DISHWASHER

AIR CONDITIONER

HOT WATER **ELECTRIC** **GAS**

MICROWAVE

If this is an emergency, please dial 111 and then immediately phone your Property Manager.

TENANT SIGNATURE:

DATE:

P 0204 187 4063 **E** shelly@harcourtsturangi.co.nz